



CADS Alberta – Board Meeting Minutes

Date	Board Meeting Wednesday, June 3, 2026 7:00 – 9:00 pm
Location	Zoom Meeting: Join Zoom Meeting https://us02web.zoom.us/j/81454576126?pwd=ut8qHyJwqjbiSlgNgCdbAxBa1JabHP.1 Meeting ID: 814 5457 6126 Passcode: 294091

1. Call to Order and Role Call

Attending: Angela, Kirk, Tony, Sharon, Chris, Kiera, Spencer, Adam, Alan, Adria, Ozzie

Regrets: Becca, Noel

2. Review and approval of Agenda. (Approved Angela, 2nd Alan)

3. Review and approval of minutes from:

3.1. May 6, 2026 (Approved Kirk, 2nd Angela)

4. Old Business

4.1. Safe Sport Update - Live on website, will be distributed to clubs.

4.2. Fiscal

4.2.1. Kirk will again provide an overview update on the ATB fiscal management strategy and plan. (Requires Quorum)

4.2.1.1. Motion to accept Kirk's proposal to manage investment through ATB put forward by Spencer, 2nd Alan, approved unanimously, passed.

4.2.2. Year-end financials to March 31, 2026 will be distributed via email to the Board for review, questions and approval prior to the June 20, 2026 AGM. They were not available for tonight's meeting

4.3. Governance

4.3.1. Updates to the CADS Alberta Bylaws that include change of "zone" to "club" to become consistent with other sports and CADS division naming. Distributed as part of the AGM package. The changes will be presented to the Board for comment, and once approved via email survey, will be presented to the membership at the June 20, 2026 AGM.

4.3.2. Updates to our Policy set are being completed. New Board will vote on these post June 20, 2026.

4.3.2.1. Policies will be distributed the week of June 8, 2026 for review.

4.3.3. AGM planning is in place, with the notice and related materials having gone out to Members May 29, 2026 for the June 20th AGM.

- 4.3.4. Term review for Board members (special resolution) and new Board recruitment.
 - 4.3.4.1. Special resolution to extend terms for Chris Holoboff, Angela Schornstein and Kirk Schornstein to be voted upon by e-membership at the AGM June 20, 2026.
- 4.4. Fund Raising
 - 4.4.1. July 2-3, 2026 Casino volunteer support
 - 4.4.1.1. CADS Alberta needs support from **YOU** for our upcoming casino. Can you please share this post on social media as well as sending the poster to your members please?
 - 4.4.1.2. <https://www.facebook.com/share/p/1BpfQverNB/>
 - 4.4.1.3. Link to sign up:
 - 4.4.1.4. <signupgenius.com/go/904094AA9A72AA4F58-63721590-cads>
 - 4.4.1.5. Thank you for helping to fill these casino slots. CADS Alberta will cover the cost of hotel and mileage.
 - 4.4.1.5.1. Still require 24 volunteers and Sharon will revisit with the Board and membership a week out from the casino.
- 5. New Business
 - 5.1. Administration
 - 5.1.1. CADS Alberta Club Onboarding document and pathway. Will be formally launched post AGM Board meeting
 - 5.1.1.1. Will go to the new board for review.
 - 5.1.2. Business Planning
 - 5.1.2.1. Quotes for Insurance and Member Database have been secured and will be provided upon recommendation of the CADS Alberta Board Executive post AGM.
 - 5.1.3. Proposed MOU between CADS Alberta and Alberta Alpine Ski Association, Snowboard Alberta, and Cross Country Alberta. CADS Alberta role is as the DSO (Disability Sport Organization)
 - 5.1.3.1. This process will be undertaken later in June 2026.
 - 5.2. Fiscal
 - 5.2.1. 2026-27 SPAR funding letter of agreement has been completed. We will receive \$73,700.00.
 - 5.2.2. April 2026 financials have been distributed. May 2026 financials have also been provided.
 - 5.3. Communications
 - 5.3.1. 2025-26 Report to the Community will be distributed this week and will include an overview of fund distribution both as financial and VIK contributions broken down per CADS Alberta Club. This will be a new addition to the Annual Report moving forward.
 - 5.3.2. Communications, Social Media and Website Contract Recommendation
 - 5.3.2.1. Contract quotes to be distributed for new Board
 - 5.3.2.2. Contract share plan with Alberta Alpine Ski Association
 - 5.4. Club Planning
 - 5.4.1. Met with Tawatinaw Valley for a Year End Review meeting with Sharon and Ozzie.
 - 5.4.2. Have been in communication with David Stirling, a representative wanting to organize a CADS club program in Fort McMurray. Discussion have been held through Vista Ridge, of which CADS Alberta was not invited. David is coordinating a follow-up public meeting to speak to setting up a program, with CADS Alberta to attend (Ozzie and possibly Chris).
 - 5.5. Governance
 - 5.5.1. Additional of Cross Country Skiing for 2026-27:
 - 5.5.1.1. Program Requirements, Location (Club Strategy) Provincially, and Implementation Process to be initiated for the 2027-28 season. (Following this Process Funding Application and Acquisition can be initiated over the 2026-27 year).
 - 5.5.1.2. Requirements for Leadership structure for XC Skiing Strategy.
 - 5.5.1.3. Club/community survey will be provided this summer.

- 5.5.2. Board composition
 - 5.5.2.1. New Club Reps
 - 5.5.2.1.1. Calgary and Edmonton to select new club reps
- 5.6. Competition
 - 5.6.1. Canada Winter Games
 - 5.6.1.1. Year 3 CWGs Reporting Completed and Submitted May 29, 2026.
 - 5.6.1.2. Planning for 2026-27 preparation and activity at CWGs is underway.
 - 5.6.2. Funding has been applied for with other CADS Divisions for one to three camps over the 2026-27 timeframe. These will be Para focused camps, as the funding is provided through the CPC and is a Paralympic initiative.
- 6. Other Business
 - 6.1. Reports
 - 6.1.1. President (Chris in place of Becca) – No report
 - 6.1.2. Executive Coordinator (Sharon) – Casino follow-up
 - 6.1.3. Finance (Angela) – 50% of SPAR Core funding has been accounted for in the May financials. Remain in a positive position.
 - 6.1.4. Program Director (As per agenda)
- 7. Approval of Reports (Approved by Chris, 2nd Spencer)
- 8. Round Table discussion (Chris/Ozzie)
- 9. Next meeting: June 20, 2026 (zoom call/In-person) – Post-AGM Board Introduction and determination of Board meeting schedule for 2026-27.
- 10. In-camera discussion. Not requested.
- 11. Adjournment. (Adjourned by Angela 7:54 pm)